

**Lynnville Town Council
August 4, 2020 Agenda**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: July 7, 2020

APPROVAL OF CURRENT BILLS: July 22, 2020 – August 4, 2020

DELINQUENT NOTICES: No shut off due to COVID-19 **List for Park Lessees given to Sarah**

ADJUSTMENTS:

1. Howard – watering garden and used wet saw -\$207.31

TREASURY REPORT:

Community Center	\$ 33,618.75
Fire Department	\$166,987.08
General	\$628,539.02
Park	\$167,670.00
Utilities	\$879,019.51

****Amount saved for Digital Meters \$160,486.96**

NEW BUSINESS:

- Non-Profit Health Ministry – Sharron Sexton-Lyle
- Additional seasonal groundskeeper employee
- Decision concerning Town parade
- Ordinance 2020-8 Connection
- Permission to repair stairway at 214 Deer Ln – pictures included
- Duke Energy tree removal for power line safety on Town of Lynnville properties – over 70 trees
- Estimates on new A/C unit and weather-strip for Community Center

Gary Holder, Town Superintendent

- Work Report

J. William Bruner, Attorney

- Update on Nuisance Complaints

Hinton-vacant house – Court date: 8/27/2020 – Joella Merkel

Lauri Stockus, Clerk-Treasurer

- Meeting with DLGF for 2021 Budget – Fully funded
- Registration for annual SAM completed (Grant administration)

Tim Reibold, Fire Department

Doris Horn, Town Council Member

Rachel Titzer, Town Council Member

-Stop/Street sign frames

-Rock placed around Fire hydrant/stop signs/street signs/etc.

Stacy Tevault, Town Council President

ADJOURNMENT

NEXT MEETING: August 18, 2020 – 6:00pm@ Lynnville Park

ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL

August 4, 2020

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Thomas Sills
Deather Sills
Karen Barrette
Joelga M...
D...
Sharon Sexson-Lyle
Dan & Angie Wilson

Town of Lynnville

August 4, 2020

Present: Stacy Tevault, Rachel Titzer, Doris Horn, J. William Bruner, R. Miranda Mullins

Absent: Lauri Stockus

Call to Order

Moment of Silence – Pledge of Allegiance

Approval of Minutes: Doris makes the motion to approve the July 7, 2020 minutes as presented. Rachel seconded. All in favor. Motion carries. Stacy makes a note about the extension of the Governor’s Moratorium on utility shut off’s and that no client was shut off during this past month.

Approval of Current Bills: Rachel makes the motion to approve the July 22, 2020 –August 4, 2020 bills as presented. Doris seconded. All in favor. Motion carries.

Delinquent Bills: No shut off due to COVID-19. ****List for Park Lessees given to Sarah****

Adjustments:

1. Howard – watering garden and used wet saw - \$207.31 Doris makes the motion to approve this adjustment. Rachel seconded. All in favor. Motion carries. Adjustment granted.

Treasury Report: R. Miranda Mullins

Community Center	\$ 33,618.75
Fire	\$166,987.08
General	\$628,539.02
Park	\$167,670.00
Utilities	\$879,019.51

****Amount saved for digital meters: \$160,019.51**

Stacy asks if we have proceeded with the purchase of any of the Digital Meters yet? Miranda answered that Lynnville Utilities has not yet purchased any digital meters, but they will begin being purchased soon. Doris asks for a quote for the cost of an individual meter, this information is unavailable at this time as it is still being determined based on pricing in conjunction with Veolia and Boonville’s digital meter purchases.

New Business:

Non-Profit Health Ministry – Sharron Sexton-Lyle Presenting. Ms. Lyle is here today to introduce a new non-profit health ministry named “Active Faith Health Ministry.” This project has been developing for several years but is now “up and running” and have filed their incorporation paperwork. She states that the concept is to apply a health ministry to a community model. The ministry is supported by the

Welborn Baptist Foundation as well as the school corporation. Some of the ideas behind the ministry are aimed toward exercise classes, farmers markets, dietary education, partnering with Lynnville Park to promote active lifestyle and community living. She states that this ministry is in development still and with COVID-19 things are not running as initially planned, though she looks forward to developing a relationship between the Town of Lynnville and Lynnville Park.

Additional seasonal groundskeeper – Stacy states that the Town of Lynnville has hired an additional seasonal part-time groundskeeper, Ezekiel Marshall, to help keep up on the groundskeeping duties for the Town of Lynnville.

Decision concerning the Town Holiday Parade – Stacy states that in light of COVID-19's continuing presence the Town of Lynnville may be forced to cancel the annual Holiday Parade. She mentions that neighboring towns/cities have already cancelled their holiday events. She hopes to discuss this again at the next Town Council Meeting and decide by the end of September. This matter is tabled until next meeting, September 1, 2020. The Halloween celebration will be discussed at the Park Board Meeting, August 18, 2020.

Ordinance 2020-8 Connection – This is the "Cross-Connection/Backflow" ordinance as required by the State of Indiana "to provide a program for protecting the public water system from contamination due to backflow of contaminants through the water service connection into the public water system." No questions were asked. No further discussion. Doris makes a motion to pass Ordinance 2020-8. Rachel seconded. All in favor. Motion carries. Doris makes the motion to waive any further readings of Ordinance 2020-8. Rachel seconded. All in favor. Motion Carries.

Permission to repair stairway at 214 Deer Lane – Thomas Sills. Pictures and building permit included. The Sill's are present to request permission to repair the stairway at their lease property. Doris makes a motion to allow the Sill's to repair the stairway down to the lakefront at 214 Deer Ln. Rachel seconded. All in favor. Motion carries.

Duke Energy tree removal for powerline safety in Town of Lynnville properties – Miranda presents. There are over 70 trees deemed hazards to Duke Energy's powerlines in and around the Town of Lynnville and Lynnville Park. Duke Energy has contracted with Halter Tree Service out of Vincennes, Indiana to remove trees that could potentially cause powerline safety issues in the near future. The trees to be removed are not marked but the project manager from Halter Tree Service showed a map of the trees to be taken down in a meeting with Lauri. The trees will be cut down at the base, the smaller limbs will be mulched, the trees will be cut into "stackable firewood" and stacked in the area that the tree is removed from. The stumps will be left. Stacy states that she would like more information on this. Doris asks when they plan on starting this project, Miranda answers that the exact date is unknown, but Halter said they would be starting "soon." Rachel requests more information as well so that Lynnville Town Council and Lynnville Park can possibly reach out to individuals effected. Stacy requests this information be posted on TownofLynnville.com to alert the town that this is being done by Duke Energy contracted through Halter Tree Service and not a decision of the Town of Lynnville. Miranda states that

she will follow-up with Halter Tree Service and communicate any information to the Town Council through Email. Later a note was found that detailed this topic further. Stacy read that the trees to be taken down include 25-30 in Meade Valley at the Park Lease Properties, trees along Peach street, trees at the corner of Hwy 68 and Peach street, trees along Hwy 68, as well as trees on Doerner road. The note also included Lauri intends on trying to get a notice out to home-owners/lessees in the paths of the trees to be removed.

Arflack lease property transfer - Angela Wilson present. Ms. Wilson states that the required paperwork to appoint her Probate of her deceased father, Mark Arflack's estate has been filed. Mr. Bruner advises that the he and the Park Board will need copies of all of the paperwork filed and signed in this matter for our records. Next Stacy and Ms. Wilson discuss the Tecumseh Trail/privacy fence will be coming right up to the back of the trailer located on the lease property. Ms. Wilson states that she will be removing the shed located at the back of the property to comply with Park requests. The next issue Stacy discusses is the fact that Ms. Wilson will be the last person eligible to lease this property. When Ms. Wilson decides that she is no longer interested in keeping the lease property, it will be taken back by the Park and the personal property must be removed. The property in question will not be leased again in the future. Stacy goes over a diagram of the lease property and explains the changes that are going to be made due to Tecumseh Trail, Ms. Wilson states that she understands and agrees. Ms. Wilson asks how long she has to remove the shed; Stacy informs her that the trail is in progress, but she has a bit of time. The Wilson's ask about the new rate for the lease, that information is not available due to Sarah Kolley, Lynnville Park Manager, not being available for the meeting tonight, they are advised to call the Park for that information. Stacy states that when Ms. Wilson has a copy of all signed and filed documents, she will be required to come to the Lynnville Park Board meeting for a formal decision to be made on the transfer of the lease. Mr. Bruner requests that Ms. Wilson also provide him with copies of ALL of the information she has. Stacy reiterates that the decision to transfer the lease is not complete as of this meeting and is contingent upon Ms. Wilson's compliance with the requests made for information. She goes on to say that the Park Board will be in contact with the Wilson's as this process moves along. Ms. Wilson's companion (?Husband?) asks about the dock associated with the property. The board advises that the dock is a separate lease fee for this property since it is not lakefront, they also advise that the dock associated with the property must be maintained.

Estimates on New HVAC units and Weather-stripping for Community Center – Miranda Presents. The Community Center has had the same HVAC systems since it was constructed in 1999. At this time, there are catastrophic failures in each of the 3 units. Bids for replacement of these systems were gathered. Stacy reviewed these bids and looking at the funds available versus the cost of the 3 systems, there may not be enough money to cover the cost without depleting the Community Center fund completely. Stacy wishes to table this until further information can be gathered on any available funds to cover this purchase. Doris makes a Motion to table the discussion on the HVAC at the Community Center until the Park Board Meeting 8/18/2020. Rachel Seconded. All in favor. Motion carries. A separate motion is made to allow Siemer's Glass to install new weather-stripping on the front doors to the Community Center in the amount of \$225.00. Doris makes a motion to allow the weather-stripping to be replaced at the Community Center. Rachel Seconded. All in favor. Motion carries.

Mr. Bruner – Town Attorney: Update on Nuisance Complaints – Hinton – Vacant house – Court Date 8/27/2020. JoElla Merkle present for Jonathan Hinton. Ms. Merkle starts by correcting the address of the vacant house, it is 223 E. 1st St, not 219. Ms. Merkle states that the porch has been torn off of the vacant house and tomorrow (8/5/2020) she will be getting the supplies to cover the doors and windows. She moves on to explain Jonathan’s illness and how it has affected their ability to “fix” issues. She states that her and her husband complied with the complaints filed last year and cleaned up the property. She says that last year was the last time they heard anything until someone dropped a notice off to Jonathan’s residence for the scheduled court date. Ms. Merkle states that the family and neighbors have been assisting Jonathan in keeping his and the vacant house yard up to code. She mentions neighbors who are in violation of other nuisance ordinances. She is advised that she is welcome to file complaints and supply pictures to any violations she wishes. Doris advises that she was the one who filed a complaint “for neighbors” in concern of the vacant property and nuisance violations. Ms. Merkle is confused as to why she is just now getting this court summons. She is advised that the issue is that no one ever showed up to address the concerns filed the previous year and that since the roof has come down, the vacant property needs to be re-secured. She states that they have complied with previous complaints and are working on securing the vacant structure currently. Doris will observe the property and take photos of the progress. Discussion took place that ended in resolution that the town will be satisfied as long as the vacant structure is boarded up by tomorrow. Mr. Bruner advised that once the town is satisfied that the issues are met, he will take whatever action is needed to discontinue the court date.

Mr. Bruner inquires about updates on the Corn property. Stacy states that since she lives in the vicinity, she is able to monitor the situation and provide the town with pictures weekly. Stacy does not believe that Ms. Corn is living on the property currently, but her daughter rents a house “right down the road” and maybe Ms. Corn is staying with her. Stacy mentions that the mobile home and garage are still standing on the property and from time to time there is some type of small light on inside the residence, but she has not seen any “occupants” lately. She sends the pictures weekly to Town Hall’s email and they are keeping an up to date file for the property. Mr. Bruner advises that the hearing date is still scheduled for 8/27/2020 for Ms. Corn to come before the court in response to the orders against her. Stacy informs the audience that there are things in progress to rectify the situation through the Warrick County Court System. Mr. Bruner advises that the Town continue to gather information and pictures weekly on this matter.

Lauri Stockus – Clerk-Treasurer: Not Present due to illness. Stacy reviews that Lauri met with the Department of Local Government Finance for the 2021 Budget of the Town of Lynnville and that the budget is fully funded! Also, annual SAM Registration was completed so that the Town of Lynnville is in compliance and eligible for grant fund rewards.

Tim Reibold – Fire Department: Not Present.

Gary Holder – Town Superintendent: Gary states that they are moving forward, albeit slowly. He has utilized the new part-time seasonal groundskeeper and is appreciative of the extra help. He then reports

that there have been a lot of drainage issues that the Town Groundskeepers have been dealing with, with the help of Wilcox EarthWorks. Pictures are attached of the properties/areas that need to be repaired most urgently. Gary reports that the town's tractor is being repaired so that they can use it. Stacy states that the employees are doing a great job and that the list of "jobs to-do" will be kept updated by Lauri/Miranda and communicated accordingly. The "rodent" problem at the Old Town Hall is briefly discussed and Miranda advises that the exterminator is scheduled to come 8/5/2020.

Doris Horn: Doris reports that she is working on filling out grant paperwork, the notice for the Public Hearing meeting to apply for grant awards which is required has been published. Doris also stated she worked with Lauri to "get some numbers" to complete the grant application process. Doris confirms with other board members, she has permission to sign grant application and forms associated with grant. Stacy and Rachel both agree this is acceptable. Doris states, she will work on it with Lauri to complete. Doris later brings up the TMI Electrical Contractors bid for work to be done at the Community Center and Park. She wants to get approval for the electricians to replace a "faulty photo-cell" on the "dusk-to-dawn" lighting at the Community Center as well as the light at the shower house at the park. Doris makes a motion to allow TMI Electrical Contractors to repair the photocell at the Community Center for \$190.00. Rachel seconded. All in favor. Motion carries. Doris will contact TMI to schedule the work.


Rachel Titzer: Rachel reports that she met with Wilcox EarthWorks owner, Doug Wilcox, for estimates on the dirt work needed to move the existing playground equipment to the new playground location. Doug Wilcox submitted an estimate for \$5,461.00 which includes pouring pea gravel on the cleared area. There is a note on the estimate that if the Park Board would rather go with wood mulch, the price would be about \$200.00 less. Rachel also asks for Miranda to research other types of ground coverage that may be placed in the future, some with ADA compatibility. Park funds should be available, but funding will depend on appropriations. Stacy requests that Miranda/Lauri look over the funds available for the park and report findings at the Park Board Meeting. This topic is tabled until the Park Board Meeting on 8/18/2020.

Stacy Tevault: Stacy mentions that the beautification projects for the Town and Main street are on-going at this point. She then presents information she has collected on playground equipment for the Park.

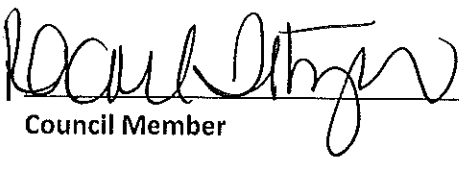
Next Meeting will be August 18th, 2020, 6:00pm at Lynnville Park

Stacy entertains a motion to adjourn the meeting. Doris makes the motion to adjourn. Rachel seconded. All in favor. Meeting is adjourned.

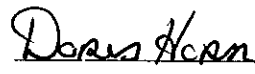
Lynchville Town Council



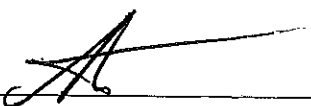
President



Council Member



Council Member

Attest: 

Clerk-Treasurer